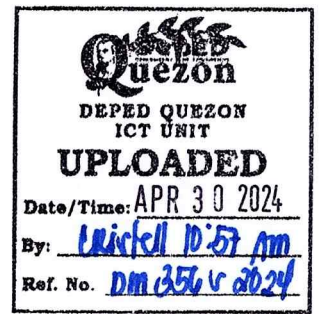




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



22 April 2024

DIVISION MEMORANDUM
DM No. 356, s. 2024

WORKSHOPS ON THE 2024 EXPANSION OF HEALTHY LEARNING INSTITUTIONS (HLIs)

To: Assistant Schools Division Superintendents
Division Chiefs
School Heads-in-Charge of Governance & Operations
Elementary School Heads
School Health Personnel
All Others Concerned

1. In reference to DM No. 118, s. 2024, entitled Participation in the Collaborative Meeting for the 2024 Implementation of Healthy Learning Institutions (HLIs), this Office announces **Workshop on the 2024 Expansion of Healthy Learning Institutions (HLIs) on May 14-17, 2024 for Batch 1** to be held in **Nawawalang Paraiso Resort and Hotel, Brgy. Camaysa, Tayabas, Quezon** and for **Batch 2** on **May 20-24, 2024** in the **M.I. Sevilla Resort at Brgy. Domoit, Lucena City**.
2. Participants to this activity are the **School Heads, Health Coordinators, PTA Presidents, School Nurse, and RHU Staff from the identified schools together with their respective Public School District Supervisor**.
3. Please see the **Enclosures** for the list of participants and attached Program of Activities for your reference.
4. Travel and incidental expenses relative to this activity shall be charged to School / Division Maintenance and Other Operating Expenses (MOOE) or local funds subject to the usual accounting and auditing rules.

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



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5. For confirmation of attendance please log on thru this link:
[https://bit.ly/ Batch1WorkshopHLIQuezon](https://bit.ly/Batch1WorkshopHLIQuezon) before May 6, 2024 for Batch 1 and
<https://bit.ly/Batch2WorkshopHLIQuezon> before May 13, 2024 for Batch 2.
6. Immediate dissemination and compliance of this memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

sgod-shs-vds/22/04/2024

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Enclosure to DM 356, s. 2024

LIST OF PARTICIPANTS

Name	Designation
Elizabeth M. De Villa	Chief - SGOD
Marie Antoinette A. Tesalona, MD	Medical Officer III
Vivien D. Sayat, RN	Nurse II / HLI Coordinator
Genesis Olarte, RN	Nurse II
Princess Leni May M. Rejano, RN	Nurse II
Mary Ann Gail C. Candelaria, RN	Nurse II
Leah C. Barrameda, RN	Nurse II
Jenny Lyn V. Barrantes, RN	Nurse II
Klaude M. Bunag, RN	Nurse II
BATCH I	
San Andres Bundok Elementary School	Atimonan
Masaya Primary School	Buenavista
Siain Elementary School	Buenavista
Dapdap Elementary School	Calauag
Lagay Elementary School	Calauag
Lainglaingan Elementary School	Calauag
Tinguiban Elementary School	Calauag
Hagakhakin Elementary School	Gumaca
Alatalatin Elementary School	Lopez
Banabahin Elementary School	Lopez
Binahian A Elementary School	Lopez
Binahian B Elementary School	Lopez
Cagbalete I Elementary School	Mauban
Remedios II Elementary School	Mauban
Apasan Elementary School	Sampaloc
BATCH 2	
Bonifacio Elementary School	Burdeos
San Jose Anyao Elementary School	Catanauan
Lumutan Elementary School	General Nakar
Tatawiran Elementary School	General Nakar

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New Little Baguio Elementary School	Infanta
Casuguran Elementary School	Jomalig
Pakiing Elementary School	Mulanay
Libo Elementary School	Panukulan
Kilogan Elementary School	Patnanungan
Sinintan Elementary School	Patnanungan
Pamatdan Elementary School	Polillo
Bagong Silang Elementary School	Real
Maliliit na Bato elementary School	Real
Alibijaban Elementary School	San Andres
Maguiting Elementary School	San Narciso

- Nothing Follows -

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 www.depedquezon.com.ph

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Republic of the Philippines
Department of Health
CENTER FOR HEALTH DEVELOPMENT
CaLaBaRZon

QMMC Compound, Project 4, Quezon City
Trunkline: (02) 8249 2000
Email Add: chd4a_doh_calabarzon@yahoo.com



Workshop Advisory

Workshop 2: School Level-Action Planning for Healthy Learning Institutions (HLI) in Quezon Province Batch 1

Dear Participants,

The Department of Health - Center for Health Development Calabarzon 4A Health Education Promotion and Communication Management Unit (DOH CHD 4A HEP-CMU) is pleased to welcome you to the **School Level-Action Planning for Healthy Learning Institutions (HLI) in Quezon Province Batch 1** on **May 14-17, 2024** (inclusive of travel time). We are happy that you are able to join this workshop. In order to achieve this, we would like to note the following information about the 3 days workshop: All participants are required to attend the whole duration of the training thus, certificates of completion shall not be issued to those with incomplete hours or days of attendance.

Venue	<ul style="list-style-type: none">○ The activity will be held at Nawawalang Paraiso Resort and Hotel, Brgy. Camaysa, Tayabas, Quezon
Opening Ceremony	<ul style="list-style-type: none">○ The registration will start at 07:30 AM on May 15, 2024 (Wednesday)○ All participants, resource persons and support staff must sign the attendance sheet. There will be two (2) sets of attendance sheets, one for the hotel and one for the workshop.○ The opening ceremony will begin at exactly 08:30 AM on the same day.○ Please be punctual at all times.
Transportation	<ul style="list-style-type: none">○ All travel related expenses shall be shouldered by the participants before and after the activity.
Accommodation	<ul style="list-style-type: none">○ Accommodation for the entire duration of the activity will be covered by DOH CHD IV A HEP CMU for all registered and confirmed participants.○ Check in time is 2:00 PM onwards on May 14, 2024 and check out time is 12:00 NN on May 17, 2024. Please be reminded that there will be no extension for Hotel Accommodation.○ There will be three (3) to four (4) participants in a room. For Room assignment you can choose your roommate, kindly list down the names and submit to our facilitator upon check in at the venue.○ Participants will be held responsible to pay for the expenses in laundry, mini bar items inside the room (drinks or snack) and other expenses either taken in at the hotel or outside. Participants are



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CaLaBarZon



QMMC Compound, Project 4, Quezon City
Trunkline: (02) 8249 2000
Email Add: chd4a_doh_calabarzon@yahoo.com

	requested to settle the bills except for authorized accommodation before checking out from the hotel.
Food	<p>Breakfast:</p> <ul style="list-style-type: none">o will be served at 06:00 AM – 7:30 AM on May 15, 16, 17, 2024 <p>AM Snacks</p> <ul style="list-style-type: none">o will be served at 09:00 AM – 10:00 AM on May 15, 16 2024 <p>Lunch</p> <ul style="list-style-type: none">o will be served at 12:00 NN – 1:00 PM on May 14, 15, 16, 17, 2024 <p>PM Snacks</p> <ul style="list-style-type: none">o will be served at 03:00 PM – 03:30 PM on May 14, 15, 16, 2024 <p>Dinner</p> <ul style="list-style-type: none">o will be served at 06:00 PM – 8:00 PM on May 14, 15, 16, 2024 <p>Fellowship</p> <ul style="list-style-type: none">o will be served at 07:00 PM on May 16, 2024 <p><i>Should you have food restrictions, please inform the facilitators as early as possible to make the necessary changes on the pre-arranged meal plan for the whole duration of activity.</i></p>
Requirements for the activity	<p>What to bring?</p> <ul style="list-style-type: none">o 1 Laptop per school (optional)o Extension cord (optional)o Annual Implementation Plan / School Improvement Plano A Certificate of completion shall only be given to participants who completed at least 90% of the workshop.o Certificate of Appearance (CA) shall be given on the last day of the workshop (<i>May 17, 2024</i>) in exchange of the filled-up Evaluation Form.
Attire	<ul style="list-style-type: none">o Comfortable attire is highly encouraged.
Others	<ul style="list-style-type: none">o For Identification Card during the Workshop, please fill up this form bit.ly/IDWorkshopBatch1
Confirmation of Attendance	<ul style="list-style-type: none">o Please confirm your attendance thru this link bit.ly/Batch1WorkshopHLIQuezon before May 6, 2024.

For further inquiries, **Ms.Hazel Borreo Santos** can be reach at mobile number 0915-162-9277 / 0961-415-1989 or email at healthpromo@gmail.com.

Thank you.


ARIEL I. VALENCIA, MD, MPH, CESO III

Assistant Secretary of Health and Concurrent Regional Director



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Workshop Advisory

Workshop 2: School Level-Action Planning for Healthy Learning Institutions (HLI) in Quezon Province Batch 2

Dear Participants,

The Department of Health - Center for Health Development Calabarzon 4A Health Education Promotion and Communication Management Unit (DOH CHD 4A HEP-CMU) is pleased to welcome you to the **School Level-Action Planning for Healthy Learning Institutions (HLI) in Quezon Province Batch 2** on **May 21-24, 2024** (inclusive of travel time). We are happy that you are able to join this workshop. In order to achieve this, we would like to note the following information about the 3 days workshop: All participants are required to attend the whole duration of the training thus, certificates of completion shall not be issued to those with incomplete hours or days of attendance.

Venue	<ul style="list-style-type: none">○ The activity will be held at M.I Sevilla Resort and Hotel, Brgy. Domoit, Lucena City Quezon
Opening Ceremony	<ul style="list-style-type: none">○ The registration will start at 07:30 AM on May 22, 2024 (Wednesday)○ All participants, resource persons and support staff must sign the attendance sheet. There will be two (2) sets of attendance sheets, one for the hotel and one for the workshop.○ The opening ceremony will begin at exactly 08:30 AM on the same day.○ Please be punctual at all times.
Transportation	<ul style="list-style-type: none">○ All travel related expenses shall be shouldered by the participants before and after the activity.○ Only participants from the Polillo Group of Island shall have a service from Ungos Port, Real Quezon to the venue/Dinahican Port Infanta, Quezon to the venue on May 20, 2024 & May 24, 2024 (kindly coordinate to Ms. Hazel Borreo Santos)
Accommodation	<ul style="list-style-type: none">○ Accommodation for the entire duration of the activity will be covered by DOH CHD IV A HEP CMU for all registered and confirmed participants.○ Check in time is 2:00 PM onwards on May 21, 2024 and check out time is 12:00 NN on May 24, 2024. Please be reminded that there will be no extension for Hotel Accommodation.○ There will be three (3) to four (4) participants in a room. For Room assignment you can choose your roommate, kindly list down the names and submit to our facilitator upon check in at the venue.○ Participants will be held responsible to pay for the expenses in laundry, mini bar items inside the room (drinks or snack) and other expenses either taken in at the hotel or outside. Participants are



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	requested to settle the bills except for authorized accommodation before checking out from the hotel.
Food	<p>Breakfast:</p> <ul style="list-style-type: none"> ○ will be served at 06:00 AM – 7:30 AM on May 22, 23, 24 2024 <p>AM Snacks</p> <ul style="list-style-type: none"> ○ will be served at 09:00 AM – 10:00 AM on May 22, 23 2024 <p>Lunch</p> <ul style="list-style-type: none"> ○ will be served at 12:00 NN – 1:00 PM on May 21, 22, 23, 24, 2024 <p>PM Snacks</p> <ul style="list-style-type: none"> ○ will be served at 03:00 PM – 03:30 PM on May 21, 22, 23, 2024 <p>Dinner</p> <ul style="list-style-type: none"> ○ will be served at 06:00 PM – 8:00 PM on May 21, 22, 23, 2024 <p>Fellowship</p> <ul style="list-style-type: none"> ○ will be served at 07:00 PM on May 22, 2024 <p><i>Should you have food restrictions, please inform the facilitators as early as possible to make the necessary changes on the pre-arranged meal plan for the whole duration of activity.</i></p>
Requirements for the activity	<p>What to bring?</p> <ul style="list-style-type: none"> ○ 1 Laptop per school (optional) ○ Extension cord (optional) ○ Annual Implementation Plan / School Improvement Plan ○ A Certificate of completion shall only be given to participants who completed at least 90% of the workshop. ○ Certificate of Appearance (CA) shall be given on the last day of the workshop (May 24, 2024) in exchange of the filled-up Evaluation Form.
Attire	<ul style="list-style-type: none"> ○ Comfortable attire is highly encouraged.
Others	<ul style="list-style-type: none"> ○ For Identification Card during the Workshop, please fill up this form https://bit.ly/3U24els
Confirmation of Attendance	<ul style="list-style-type: none"> ○ Please confirm your attendance thru this link https://bit.ly/Batch2WorkshopHLIQuezon ○ before May 13, 2024.

For further inquiries, **Ms.Hazel Borreo Santos** can be reach at mobile number 0915-162-9277 / 0961-415-1989 or email at healthpromo@gmail.com.

Thank you.


ARIEL I. VALENCIA, MD, MPH, CESO III
Assistant Secretary of Health and Concurrent Regional Director